

Digital Project Manager

Opportunity

An exciting opportunity has arisen for a **Digital Project Manager** to join the Axis12 team!

We're looking for a talented and driven individual who will play a key role in delivering some of the best online projects for cultural institutions including Southbank Centre, Somerset House, British Film Institute, Tate, Kew Gardens and Royal Museums Greenwich.

You will work in an Agile project management environment, be involved in multiple projects at any one time and will work closely with a talented team to deliver top products for some truly great institutions. Your role is to help define the project approach and deliver valuable and inspiring websites / apps from concept to delivery.

The successful candidate will be a strong communicator, excellent multi-tasker, eager to solve problems and have project planning and client management skills. You will enjoy working in a team environment and thrive on varied and interesting challenges.

Key responsibilities

- Deliver a wide variety of digital projects working with internal teams from concept to launch. These projects can range from full website build, design tweaks or innovative product concepts.
- Lead on digital projects with internal teams and clients to define requirements
- Create detailed project plans that include deliverables for all digital channels
- Deliver end to end projects, from concept to launch. You will lead every step.
- Line manage the development team, ensuring they work towards key objectives whilst following internal project processes
- Get your hands dirty! You'll need to produce schedules, budgets and reports, but you'll also be involved in problem solving, solutionising and feature specification. This is a hands-on role that will suit someone with a passion for digital
- Oversee user testing and ensure QA is complete before product launches

- Lead on project communications, including team meetings (stand ups), timely updates, gathering feedback and sign-off
- Work with digital analysts to recommend ways to continually identify valuable site improvements
- Ensure all teams operate in Agile environment including organising sprint reviews, planning and backlog grooming sessions
- Work with external design and analytic agencies to enhance product development where required

You'll have:

- Experience working as a digital project manager in an Agile environment (websites, apps)
- Ability to manage several projects at once, delivering to specification and deadlines
- Strong client management and negotiation skills
- A solid technical understanding of digital products
- Experience of delivering end to end projects for top clients
- Experience of working with stakeholders at all levels of the business
- Excellent communicator and facilitator
- Ability to prioritise effectively
- Excellent problem solver
- Line management experience is a bonus

It would be nice if you had:

- Some experience with Drupal and/or similar CMS driven projects
- Demonstrable experience in Business Analysis, in order to assist clients in breaking down and specifying features

You'll receive:

- Flexible working environment including occasional remote working when required
- Flexible start – finish times
- The chance to work on both client facing projects and internal incubator products
- Private healthcare with Vitality
- Holiday allowance that increases with longevity
- Company contributions towards gym memberships
- Optional Pension Plan
- Regular staff outings and social events (we've gone to Ibiza for the last few years!)
- Cycle to work scheme
- In-house training and development opportunities
- Well supplied kitchen with coffee machine / refreshments
- Based in central London location

Want to join us?

Send a CV and cover letter to jobs@axistwelve.com, and complete the video interview on Spark Hire <https://hire.li/96a626b>

Please note:

- The video interview is a self-schedule service, and the deadline is Friday 12 April, 4pm GMT.
- Only applicants who are eligible to work in the UK, will be contacted as part of the shortlisting process.

STRICTLY NO RECRUITMENT AGENCIES.